



# Northeast Indiana Regional Science & Engineering Fair

Saturday, March 3, 2018

IPFW Walb Ballroom and International Ballroom

Judges may use parking garage #2 in the morning; proceed to exit door by the parking garage elevator. From there you can cross into the walkway and go to the left toward Walb Union. Please check in at the table in Walb Rm. 114 first to retrieve your judge materials. The judge meeting will be held in Walb Rm. 222. Award ceremony presenters may park in parking garage #2 and proceed to the International Ballroom. Please arrive by 3:45 and check in at Information Table.

## Regional Fair Judge Schedule

**Saturday, March 3, 2018**

8:00-8:10 AM	<u>Judge arrival</u> (see parking details above). <u>Check in at Walb 114</u> to retrieve judge materials. Judge Morning Refreshments: Walb 222
8:15-8:45	<u>JUDGE MEETING Schedule: Walb 222</u> Judge Welcome General Judge Meetings for Procedures: Dr. Michael Columbia and Dr. Jordan Marshall Lead Judge Meetings
8:50-9:00	<u>Judges proceed to judging location: Elementary: International Ballroom and the Middle/High School in Walb Classic Ballroom</u> Opening Welcome to parents/students in each location.
9:00-10:30	<u>Round 1 Judging</u> : Please monitor your time and try to complete all preliminary interviews of your assigned (grade/category) or selected (special award) students during this time. Submit results to your Lead Judge if you have completed judging and/or proceed to designated Judge Deliberation Location near your ballroom location for discussion with your judge group.
10:30-10:50 Student break	<u>Judge Deliberation</u> : Deliberation for MS/HS is in Rm 114 right off of Classic Ballroom or in Rm 222; Deliberation for <u>4th &amp; 5th grade in kitchen location right off of the International Ballroom</u> (look for sign)  After deliberation, if judging is completed, submit award results to appropriate Judge Coordinator. If further judging is needed and some students must stay during Round 2 for your grade, category, or special award; the <u>Lead Judge should submit to the Judge Coordinator a diagram with the project numbers circled for each student who should stay. During the break, your judge group should also circle the appropriate symbol representing your group at each student's display to indicate you will be interviewing them in Round 2 judging. Symbols used on the project number sheets are: G (grade), C (category) or the number of your special award.</u>
11:00-Noon	<u>Round 2 Judging</u> : Judging continues until all grade, category or special award judges complete interviews. <u>DO NOT TELL STUDENTS TO LEAVE. All students will be released at noon.</u>
11:30-12:30	<u>Lunches will be available in Walb 222</u> for judges who ordered lunch. Final grade level, category, special award deliberations may take place during lunch in Walb. Category Lead Judges will visit displays in the Walb Classic Ballroom to choose final students for advancement, etc.
12:30-2:30	Classic Ballroom Closed for Category Lead Judge deliberation
2:30	DEADLINE to submit middle/high school awards and names of those who will advance to state
3:30-3:45	6TH-12TH GRADE PROJECT DISPLAYS REMOVED FROM CLASSIC BALLROOM
4:00-5:15	ALL GRADES/DIVISIONS; AWARD CEREMONY: International Ballroom